



Iowa Department of Human Services

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Governor

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Lt. Governor

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Director

INFORMATIONAL LETTER NO.1503

DATE: May 1, 2015

TO: Iowa Medicaid Elderly Waiver Case Managers and Home and Community Based Services (HCBS) Waiver Providers

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: Core Standardized Assessment (CSA) for Elderly Waiver Service

EFFECTIVE: Immediately

The IME, on behalf of the Balancing Incentive Program (BIP), announces plans to conduct webinar listening sessions to solicit input from stakeholders on the IME selection of a core standardized assessment for the Elderly Waiver and design the assessment process. A listening session is a meeting in which background information is provided and participants have the opportunity to discuss and to provide feedback on key topics. Feedback will also be obtained through surveys of Medicaid members, care givers, case managers, providers and other stakeholders.

With advice from key stakeholders and advocacy groups, the engagement process for assessment selection feedback has been designed to provide access to all interested stakeholders. There are two types of surveys:

- Survey One: [Elderly Waiver Survey-Members, Applicants and Caregivers](https://dhs.iowa.gov/sites/default/files/ElderlyWaiverSurvey-Members-Applicants-and-Caregivers.pdf)¹
- Survey Two: [Elderly Waiver Survey-Case Managers and Providers](https://dhs.iowa.gov/sites/default/files/ElderlyWaiverSurvey-CaseManagers-and-Providers_0.pdf)²

The survey may be completed and submitted electronically by simply clicking on the "SUBMIT" button at the end of the survey. The survey may also be printed, completed, and mailed to:

Telligen Core Standardized Assessments
1776 West Lakes Parkway
West Des Moines, IA 50266

Case managers and providers are encouraged to distribute the survey to members and caregivers.

Webinars with teleconferences are planned as follows:

- Thursday, May 21, 2015, 2:00 p.m. – 3:30 p.m.
- Wednesday, May 27, 2015, 10:00 a.m. – 11:30 a.m.

¹ <https://dhs.iowa.gov/sites/default/files/ElderlyWaiverSurvey-Members-Applicants-and-Caregivers.pdf>

² https://dhs.iowa.gov/sites/default/files/ElderlyWaiverSurvey-CaseManagers-and-Providers_0.pdf

Participants may attend the May 21, 2015, webinar in person at Telligen at the above address. If you decide to attend in person, pre-registration is not required. Webinar session attendance is limited and pre-registration is required. Registration information is on the CSA section of the [BIP webpage](#)³. Background information will be provided at the webinars and participants will be asked to provide feedback regarding important key factors to consider in selecting an assessment tool and completing assessments. The information presented in each webinar will be the same. Written comments and questions may also be submitted by email to DHSCoreStandardizedAssessments@dhs.state.ia.us.

Information gathered through the surveys, at the listening sessions, and through written submissions, will be used as feedback on the IME selection of an assessment tool for the Elderly Waiver and design of the assessment process. The department will announce the selection of the assessment tool once a decision has been made.

As the BIP progresses in implementing standardized assessments across other populations served by HCBS waivers, additional information will be posted on the CSA section of the [BIP webpage](#)⁴. Please direct questions to DHSCoreStandardizedAssessments@dhs.state.ia.us or call toll free 877-563-6972.

³ https://dhs.iowa.gov/sites/default/files/BIP_CSA_ListeningSessions_May2015.pdf

⁴ <https://dhs.iowa.gov/ime/about/initiatives/BIPP/CSA>